



High School Dual Enrollment

Eligibility Requirements:

- High school juniors and seniors
- Must be at least 16 years of age*
- High School GPA – 3.0
- Recommended by high school

General Information:

- Registrations must be approved by Manor College and the high school.
- Adherence to academic calendars of both Manor College and high school required.
- College credits are typically transferable to other colleges and universities if you receive a ‘C’ or better but know that each institution of higher education reserves the right to determine what is appropriate to accept for their particular programs and degrees.
- There is no charge for official transcripts (*Option #2 on <https://manor.edu/academics/registrar/transcript-request/>.*)

Course Offerings:

- Classes run by semesters – Fall and Spring – 15 weeks; Summer Sessions – 6 weeks each; Semester course offerings will vary.
- All prerequisites must be met.
- Students may drop/add classes only during the first week of classes by contacting the Manor College Dual Enrollment coordinator.

Acceptances:

- Roster must be presented to Security to receive your Manor photo ID card.
- All students must register for a Manor email.
- All students are encouraged to register for our emergency text messaging.

Reporting:

- Manor does not recognize a “cut” policy; Attendance may affect your grade (at the discretion of your professor.)
- Attendance, midterm grades, final grades, and academic alerts will be reported to the high school and the School District.
- All grades are reported on both Manor and high school transcripts.
- Contact your Manor professors for any missed work, quizzes, or tests and for help.

Facilities and Resources:

- Library, computers, cafeteria, and student lounge at Manor College are available to all high school dual enrollment students.
- The Learning Center at Manor College is free to all high school dual enrollment student for tutors, study guides, online tutoring, constructive criticism on papers, and sample tests.