



MANOR COLLEGE

ASSOCIATE OF SCIENCE IN

BUSINESS ADMINISTRATION

Business makes the world go round and people with business skills are needed across all industries, institutions and organizations. Business administration practices apply to every organization - from major corporations to small businesses.



City of
Philadelphia



WELLS
FARGO

Where Alumni Work

A general business administration degree prepares students for the realities of the business world and opens up career options in different business sectors. If you are interested in business but unsure of your career path, consider this degree program.

Why You Belong Here

Our student-centered approach addresses the needs of both traditional and non-traditional learners. Courses at Manor College build academic confidence through a small, personalized and nurturing setting. Manor's small class sizes mean personalized attention, learning from professors with real world experience.

The business administration degree combines a strong foundation in core business courses with a broad-based liberal arts education. Students are given real-life examples, case studies and hands-on projects so they can understand how business operates.

Manor College offers a **variety of scholarships for students**. These include merit-based scholarships, state grants and partial tuition scholarships.

For more information, call **215-884-2216** or email **admissions@manor.edu**.

PROGRAM REQUIREMENTS & DETAILS



**High School
diploma**



**2 year
program**

ASSOCIATE OF SCIENCE IN **BUSINESS ADMINISTRATION**



Curriculum Sequence

YEAR 1

SEMESTER 1

BA111 Business Math	3 credits
BA101 Introduction to Business	3 credits
Effective Communication I: EN101 Fundamentals of Composition I	3 credits
Personal, Social and Ethical Responsibility I: (Any RS course that meets requirement)	3 credits
Conceptualization and Analysis I: BA105 Business Application with Excel	3 credits

Total credits: 15 credits

SEMESTER 2

AC105 Financial Accounting	3 credits
BA102 Principles of Marketing	3 credits
Effective Communication II: EN102 Fundamentals of Composition II	3 credits
Conceptualization and Analysis II: (Any course that meets the requirement)	3 credits
Scientific and Quantitative Reasoning I: MH203 Statistics I	3 credits

Total credits: 15 credits

YEAR 2

SEMESTER 3

BA103 Legal Environment of Business	3 credits
BA203 Principles of Management	3 credits
AC203 Managerial Accounting	3 credits
Scientific and Quantitative Reasoning II: (Any course that meets requirement)	3/4 credits
Appreciation of Culture and Diversity I: EC101 Macroeconomics	3 credits

Total credits: 15/16 credits

SEMESTER 4

BA202 Business Communications	3 credits
BA216 Principles of Finance	3 credits
EC102 Microeconomics	3 credits
Appreciation of Culture and Diversity II: (Any course that meets requirement)	3 credits
Any AC, BA, EC, ED, CD, or HC course	3 credits

Total credits: 15 credits

Total Credits: 60/61 credits