Faculty Member Business and Computer Information Science

Manor College invites applications for a Full Time faculty member in the Business Program who will demonstrate expertise, vision, and passion for instructing undergraduate courses in Computer Science and Information Systems and related business administration courses.

Job Summary:
As a collaborative member of the Business and Computer Science Department, you will work closely with the Chair and fellow faculty to deliver high-quality instruction, academic advising and mentorship to students in the Business program. Your leadership and vision will guide our students and provide a high-quality education. You will have a strong commitment to active learning, assessing the program learning outcomes, and mentoring our students toward their professional goals and graduation.

As a member of the faculty, you will contribute not only to the program, but to College events and activities. You will:

- Teaches courses in the Business and Computer Information Science Program, as well as relevant business courses in finance and accounting.
- Advises the Computer and Information Science Associate and Bachelor level students and maintaining student records, class attendance, office hours, curriculum development, outcomes assessment, program recruitment, professional development.
- Supervises independent studies and internships, when appropriate.
- Maintains familiarity with current texts, materials and teaching methodology.
- Serves on committees at the College level, as appropriate.
- All other duties as assigned.

Skills and Qualifications:
In this role, the skills and qualifications that you possess will include:

- A minimum of a Master's Degree in either Business, Computer Science and information Systems or closely related discipline, with a terminal degree or ABD preferred.
- Proven experience in effective college/university teaching, both in face-to-face and online learning environments.
- Demonstrated experience in curriculum and course content development.
- Demonstrated experience implementing innovative teaching methods to improve student success and retention.
- Demonstrated experience working with students from diverse backgrounds and academic abilities.
- Ability to work effectively with a diverse student and faculty population.

Application Deadline:
For consideration, please submit 1) a letter of application, 2) statement of teaching philosophy that includes how you incorporate attention to the diversity of learners in your teaching and advising, 3) curriculum vitae/resume, and 4) three professional references with address, email, and phone numbers, by email to: jobs@manor.edu.

Confidential screening of applications will continue until the position is filled. The expected start date will be at the beginning of the 2025-2026 Academic Year.

Equal Opportunity Statement:
Manor College is committed to the principle of equal educational and employment opportunities for all people and embraces diversity. Furthermore, the College provides equal opportunity for all regardless of race, color, religion, national origin, age, sex (including pregnancy, childbirth and related medical conditions), disability, genetics, citizenship status, military service or any other status protected by law.