**Jasmine P. Manor**

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**EDUCATION**



**Manor College** Jenkintown, PA

Bachelor of Arts, Major: Business May 2026

GPA: 3.65/4.00

* Dean’s List: Fall 2022

**WORK EXPERIENCE**

Appleby’s Restaurant Philadelphia, PA

*Server* June 2018 - Present 

* Bullet point formula: Strong Action Verb + Example/Task + Result
* Managed the close-out processes, and distributed tips daily to meet staff performance

**LEADERSHIP & ACTIVITIES**



Manor College Jenkintown, PA

*Student Ambassador* Sept. 2023 - Present

* Bullet point formula: Strong Action Verb + Example/Task + Result
* Facilitate weekly in-person on-campus tours for prospective families and community partners

**VOLUNTEER EXPERIENCE**

**Children’s Hospital of Philadelphia (CHOP)** Philadelphia, PA 

*Volunteer* March 2020 – April 2023

* Bullet point formula: Strong Action Verb + Example/Task + Result
* Assisted with activities of daily living to ensure the comfort, safety, and health of the patient

**CERTIFICATIONS**

* American Heart Association CPR-AED Certification EXP: 2028

**LANGUAGES**

* Spanish – Fluent

**COMPUTER SKILLS**

* Proficient in Microsoft Office Suite, Prezi

**AWARDS**



* Pre-Nursing Honor Society Fall 2023