



## **Graphic Design Internship**

### **with Manor College Office of Marketing Communications**

#### **Internship Description**

Manor College Office of Marketing Communications team is looking for a student interested in building real-world graphic design experience! We are looking for a student who is a forward-thinker, brings creative ideas to the table, and has an excellent eye for detail. This is an opportunity for the Spring 2024 semester and is a paid internship at \$12/hour. 10 hours/week, in-office is required.

#### **Graphic Design Intern Duties and Responsibilities**

- Create and design print and digital materials
- Create and design original illustrations
- Adhere to brand guidelines and complete projects according to deadline
- Retouch and manipulate images
- Use graphic design software and work with a wide variety of media
- Collaborate with the Manor College Marketing Communications team to develop design concepts
- Receive feedback from the Manor College Marketing Communications team members from the office to make necessary changes

#### **Requirements**

- Graphic Design or Illustration major preferred
- Basic knowledge of layouts, typography, line composition, color, and other graphic design fundamentals
- Experience with InDesign, Adobe Photoshop, and Illustrator
- Knowledge of video editing software, such as Premiere Pro, is a plus
- Attention to detail
- Compelling portfolio of graphic design work
- Team player
- Strong multitasker
- Quick learner

Please email your resume and any additional materials showcasing your work to [kpeiffer@manor.edu](mailto:kpeiffer@manor.edu).