

# GRADUATION PETITION: Spring, Summer, & Fall



Return to the Registrar's Office.

Failure to return this form by the due date may interfere with your diploma order.

I, \_\_\_\_\_

*Clearly enter your name exactly as you want it to appear on your diploma.*

declare my candidacy for the following:

Degree earned: \_\_\_\_\_

Please select one of the following

Associates Major: \_\_\_\_\_ Bachelor's Major: \_\_\_\_\_ Certificates: \_\_\_\_\_

Gender: \_\_\_\_\_ Status at time of graduation: \_\_\_\_\_

Expected term of graduation: \_\_\_\_\_ - 20\_\_\_\_\_

## Graduation Requirements

All graduating seniors must have a 2.0 cumulative GPA as well as complete each major requirement. If a student is transferring credits from another institution, official transcripts must be received by the Registrar's Office prior to the start of their last semester. *Credit for courses taken at other institutions can only be given based on an official transcript.* In order to participate in commencement and receive a diploma, all financial obligations to the college must be fulfilled prior to December 1st for December graduates, April 1st for May graduates, and June 1st for August graduates.

I understand that my eligibility for graduation is dependent upon my successful completion of all course and grade requirements for my major. Signature below is only verified by virtue of being sent through my @manor.edu email account.

\_\_\_\_\_  
*Student's Signature* *Date* *Student ID#*

## Advisor Verification:

Advisor's Name: \_\_\_\_\_ Advisor's Digital Confirmation: \_\_\_\_\_

*By affixing my name and clicking confirm, I as the Advisor affirm that the above student has satisfied the degree requirements for the program entered.*

Please list your permanent mailing address and phone number where you can be reached after commencement for mailings and future events for the alumni database.

\_\_\_\_\_  
*First Name* *Last Name*

\_\_\_\_\_  
*Street* *City*

\_\_\_\_\_  
*State* *Zip Code* *Phone Number*

\_\_\_\_\_  
*Manor Email* *Personal Email*

For office use only: \_\_\_\_\_ Received by Registrar \_\_\_\_\_ Program Director \_\_\_\_\_ FAO \_\_\_\_\_ VPAA \_\_\_\_\_ Registrar