



PROGRAM DESCRIPTION

The Child Care Administration Degree will prepare students and current educators who aspire to obtain a leadership position in a child care program with the necessary skills to lead a high-quality child care program. The program provides a strong base in Early Childhood Education with additional administrative coursework. Students who enroll in the program will learn how to manage a business, develop essential leadership practices that will allow them to efficiently deal with center liabilities and ethics. The program will highlight the importance of advocacy work and have a strong understanding of current issues and trends in early childhood education.

AFFORDABILITY

At Manor College, 96% of students receive financial aid. Manor is committed to making our personalized education experience possible for all students, both academically and financially. Manor offers competitive tuition, financial aid options such as merit-based scholarships, and athletic scholarships (for eligible sports). You'll find Manor is an affordable place to start your education!

ADMISSIONS REQUIREMENTS

Manor continually reviews and accepts applications, making it easy to become part of our community.

TIP: Better to apply sooner than later! With our rolling admissions policy, we review applications throughout the year in the order received. This means more certainty in your future, as you'll receive an admissions decision within two weeks of sending in all of your documents. You'll also be further along in the enrollment process, which improves your chances for scholarships and financial aid—and for getting your first selections for class times and professors.



APPLY NOW

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WANT TO LEARN MORE?

ADMISSIONS

(215) 884-2216 • ADMISSIONS@MANOR.EDU

RECOMMENDED CURRICULUM SEQUENCE

FRESHMAN YEAR

FALL SEMESTER

- **Intro to Early Childhood Education (0-9y)** (ED102) • 3 credits
- **Child Development (0-9y):** (ED104) • 3 credits
- **Communication Skills Core I:** (EN101) • 3 credits
- **Spiritual and Ethical Values Core** • 3 credits
- **Technological Competency Core** • 3 Credits

TOTAL - 15 CREDITS

SPRING SEMESTER

- **The Inclusive Classroom (0-9y):** (ED208) • 3 credits
- **Family Partnerships in Early Childhood** (ED105) • 3 credits
- **Fundamentals of Composition II** (EN102) • 3 credits
- **Philosophy and the Human Condition** (PL100) • 3 credits
- **Quantitative Reasoning Core** • 3 credits

TOTAL - 15 CREDITS

JUNIOR YEAR

FALL SEMESTER

- **Non-Profit Organizations and NGOS** (PP 401) or **Business Employment Law** (BA 401) • 3 credits
- **Introduction to Child Care Administration and Management** (ED 301) • 3 credits
- **Advanced Communication (Communications Skills II)** (EN 305) • 3 credits
- **PP/ED/CD Elective** (Recommended: CD 316 Atypical Child Development or CD 301 Adolescent Development or PP302 Public Policy Analysis or Public Service Ethics) • 3 credits
- **Teacher Leadership** (ED 303) • 3 credits

TOTAL - 15 CREDITS

SPRING SEMESTER

- **Care for Infants and Toddlers with Disabilities (Diversity and Global Awareness Core II)** (CD 304) • 3 credits
- **Nutrition, Health, and Safety for Children** (CD308) • 3 credits
- **Leadership in Practice** (ED 302) • 3 credits
- **Group Dynamics** (BA 308) • 3 credits
- **PP/ED/CD Elective** (Recommended: CD 316 Atypical Child Development or CD 301 Adolescent Development or CD 304 Care for Infants and Toddlers with Disabilities or PP 302 Public Policy Analysis or PPP 310 Public Policy Ethics) • 3 credits

TOTAL - 15 CREDITS

SOPHOMORE YEAR

FALL SEMESTER

- **Program Planning, Curriculum and Assessment: Infant and Toddler (0-3 years)** (ED 204) • 3 credits
- **Teaching Math in Early Childhood (0-9 y)** (ED 209) • 3 credits
- **ED Elective** (ED113, ED119, ED110) • 3 credits
- **Scientific Reasoning Core** • 4 credits
- **Introduction to Psychology (Understanding and Society)** (PS 101) • 3 credits

TOTAL - 15 CREDITS

SPRING SEMESTER

- **Integrated Arts in Early Childhood (0-9y)** (ED 210) • 3 credits
- **Early Literacy Foundations (0-9y)** (ED 212) • 3 credits
- **Teaching Science in Early Childhood (0-9 y)** (ED 214) • 3 credits
- **Diversity and Global Awareness I** • 3 credits
- **Introduction to Business** (BA 101) • 3 credit

TOTAL - 16 CREDITS

SENIOR YEAR

FALL SEMESTER

- **Current Issues and Trends in Early Childhood Education (Critical ThinkingII)** (CD 403) • 3 credits
- **Introduction to English Language Learners** (ED 305) • 3 credits
- **Liability, Ethics, and Advocacy (Spiritual and Ethical Values Core II)** (ED 307) • 3 credits
- **Children's Literature** (ED 309) • 3 credits
- **PP/ED/CD Elective** (Recommended: CD 316 Atypical Child Development or CD 301 Adolescent Development or PP 302 Public Policy Analysis or Public Service Ethics) • 3 credits

TOTAL - 15 CREDITS

SPRING SEMESTER

- **Early Childhood Administration Internship** (CD 404) • 3 credits
- **Infant Toddler Mental Health Prevention and Intervention** (CD 311) • 3 credits
- **Children, Stress, and Trauma** (CD 310) • 3 credits
- **Developmentally Appropriate Practice** (CD 312) • 3 credits
- **Working with Culturally Diverse Children and Families (Understanding Behavior and Society Core II)** (CD 314) • 3 credits

TOTAL - 15 CREDITS

PROGRAM TOTAL: 120/121 CREDITS

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