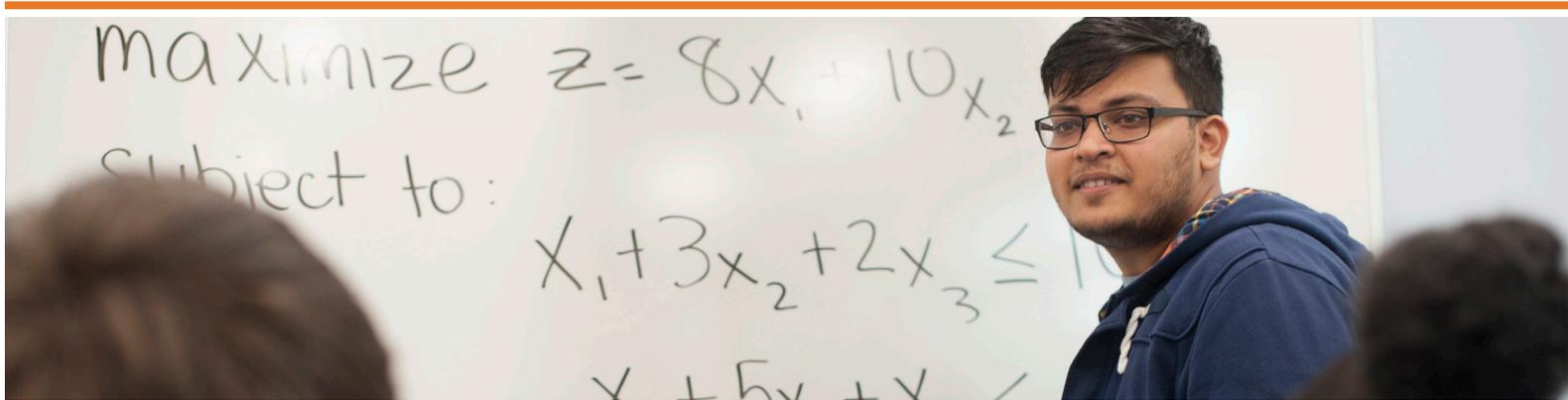




BACHELOR OF BUSINESS ADMINISTRATION

COMPUTER AND INFORMATION SYSTEMS



PROGRAM DESCRIPTION

The Bachelors of Business Administration in Computer and Information Systems provides students the knowledge and skills to develop a set of ideas, create or improve processes, reports and forms; encourage collaboration; create workspace environments; and work closely with users to analyze, test, and maintain desktop software. Using real scenarios, students will learn how to create effective presentations, schedule and monitor projects, forecast and analyze trends, and create publications.

AFFORDABILITY

At Manor College, 96% of students receive financial aid. Manor is committed to making our personalized education experience possible for all students, both academically and financially. Manor offers competitive tuition, financial aid options such as merit-based scholarships, and athletic scholarships (for eligible sports). You'll find Manor is an affordable place to start your education!

ADMISSIONS REQUIREMENTS

Manor continually reviews and accepts applications, making it easy to become part of our community.

TIP: Better to apply sooner than later! With our rolling admissions policy, we review applications throughout the year in the order received. This means more certainty in your future, as you'll receive an admissions decision within two weeks of sending in all of your documents. You'll also be further along in the enrollment process, which improves your chances for scholarships and financial aid—and for getting your first selections for class times and professors.



APPLY NOW

manor.edu/apply

WANT TO LEARN MORE?

ADMISSIONS

(215) 884-2216 • ADMISSIONS@MANOR.EDU

RECOMMENDED CURRICULUM SEQUENCE

FRESHMAN YEAR

FALL SEMESTER

- Introduction to Business (BA101) • 3 credits
- **Technological Competency:**
Introduction to Computer Fundamentals (CS 105) • 3 credits
- **Communication Skills Core I:**
Fundamentals of Comp I (EN101) • 3 credits
- **Understanding Behavior & Society Core I:**
Macroeconomics (EC101) • 3 credits
- College Algebra (MH103) • 3 credits

TOTAL - 15 CREDITS

SPRING SEMESTER

- **Information Literacy Core:**
Fundamentals of Comp II (EN102) • 3 credits
- **Understanding Behavior & Society Core II:**
PS101, SO102, SO103, SO108, EC101, OR EC102 • 3 credits
- Introduction to Computer Technology and Programming Concepts (CS106) • 3 credits
- Operating and Application Systems (CS181) • 3 credits
- **Quantitative Reasoning Core:**
Statistics I (MH203) • 3 credits

TOTAL - 15 CREDITS

JUNIOR YEAR

FALL SEMESTER

- Cybersecurity Fundamentals (CS301) • 3 credits
- **Spiritual & Ethical Core II:**
Business Ethics (BA307) • 3 credits
- **Critical Thinking Core II:**
Introduction to Business Analytics (BA310) • 3 credits
- Managing Business Information (BA304) • 3 credits
- Small Business Finance (BA313) • 3 credits

TOTAL - 15 CREDITS

SPRING SEMESTER

- Business Apprenticeship (BA306) • 3 credits
- Human Resources Management (BA320) • 3 credits
- Advanced Excel for Business Analytics (BA328) • 3 credits
- Group Dynamics (BA308) • 3 credits
- Social Media Marketing (BA302) • 3 credits

TOTAL - 15 CREDITS

SOPHOMORE YEAR

FALL SEMESTER

- **Critical Thinking Core I:**
Philosophy and Human Condition (PL100) • 3 credits
- **Diversity & Global Awareness Core I:**
HS101, HS102, HS103, HS104, HS105, HS109, HS111, HS220, PL100, OR SO101 • 3 credits
- Principles of Marketing (BA102) • 3 credits
- **Spiritual & Ethical Core I:**
RS102, RS103, RS107, OR RS108 • 3 credits
- Management Information Systems (CS205) • 3 credits

TOTAL - 15 CREDITS

SPRING SEMESTER

- Computer Networks (CS218) • 3 credits
- Web Page Design and Development (CS217) • 3 credits
- **Scientific Reasoning Core:**
BI100, BI101, BI105, BI106, BI109, CH101 • 3/4 credits
- **Communication Skills Core II:**
Business Communications (BA202) • 3 credits
- **Diversity & Global Awareness Core II:**
HS101, HS102, HS103, HS104, HS105, HS109, HS111, HS220, PL100, OR SO101, VT301 • 3 credits

TOTAL - 15/16 CREDITS

SENIOR YEAR

FALL SEMESTER

- Operations Management (BA403) • 3 credits
- Business Internship I (BA498) • 6 credits
- Database Marketing (BA325) • 3 credits
- Project Management (BA416) • 3 credits

TOTAL - 15 CREDITS

SPRING SEMESTER

- Business Internship II (BA499) • 6 credits
- Leadership Dynamics (BA402) • 3 credits
- Business Policy and Strategy (BA411) • 3 credits
- Advanced Informational Technology (CS410) • 3 credits

TOTAL - 15 CREDITS

PROGRAM TOTAL: 120/121 CREDITS

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