



# MANOR COLLEGE

# Registration Form

**Mail or fax to:**

Manor College Dental Hygiene Program  
Attention: Dr. Joanne Scorpio  
700 Fox Chase Road  
Jenkintown, PA 19046

**Phone:** 215-885-2360 x285

**Fax:** 215-885-6084

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

City, State: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Employer: \_\_\_\_\_

Email: \_\_\_\_\_

SS# (last 4 digits only): \_\_\_\_\_

**Four sessions:** Saturday, October 13 & Sunday, October 14, 2018 8:15 am – 5:45 pm daily  
Saturday, October 27 & Sunday, October 28, 2018 (Lunch on own time)

**Deadline:** Wednesday, October 3, 2018 CLASS SIZE IS LIMITED!  
*Registration accepted on first come basis*

Please submit, along with the registration form, a current, clean copy of the following:

- |                                 |                        |
|---------------------------------|------------------------|
| 1. Dental Hygiene License       | 3. Liability Insurance |
| 2. CPR Healthcare Provider Card | 4. Driver's License    |

**Note:** Registration is NOT complete without the supporting documentation; documents must remain in effect for the duration of the course.

**Tuition:** \$1275.00 Full payment is expected with registration.

I am paying by: \_\_\_\_\_ Check or money order (enclosed and payable to **Manor College**)  
**(check one)** \_\_\_\_\_ Credit Card (please fill out required information below)

Please check credit card type: \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover

Name on card: \_\_\_\_\_ Total payment: \_\_\_\_\_

Card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Security code: \_\_\_\_\_

Signature: \_\_\_\_\_

After we receive your registration form, payment and supporting documentation, we will mail a receipt and confirmation of enrollment to the address provided on this form. If you do not receive confirmation within seven (7) business days, please call 215-885-2360 x285 or email [jscorpio@manor.edu](mailto:jscorpio@manor.edu).

Please familiarize yourself with the class policies, textbook requirements and other course details as described in the general information handout BEFORE registering for the course.

**Refund Policy:** There is no refund for withdrawing within 14 (fourteen) days of the first class or for withdrawing after the course begins. Participants may receive a partial refund for withdrawing in writing 2 weeks before the first day of the course. However, participants who withdraw will incur a withdrawal penalty fee resulting in a maximum refund of \$600.00. Manor College reserves the right to cancel the course. If the course is cancelled by Manor College, participants will be issued a 100% refund. Refer to the general information handout for more details.

**\*\*MAKE COPIES OF THIS FORM FOR YOUR RECORDS\*\***