

Job Description: Swim Instructor

Job Title: Swim Instructor

Reports to: Deck Supervisor

FLSA Status: Non-Exempt

Summary: Instructs students on water safety and proper swim techniques based on thorough knowledge of the Goldfish Swim School curriculum.

Duties and Responsibilities include the following. Other duties may be assigned.

1. Provides swim instruction based on the Goldfish Swim School curriculum.
2. Enforces safety rules and regulations to prevent accidents. Makes rescues and administers first aid when necessary.
3. Evaluates students' progress. Completes required paperwork in a timely manner.
4. Interacts with parents/guardians on the activities and development of students' swim skills. Acts as a GSS "ambassador" to ensure parental satisfaction.
5. Uses problem solving/creative thinking skills to identify and resolve challenges that students encounter.
6. Inspects pool areas before and after each class for possible maintenance, cleanliness or damage issues. Reports issues to management as appropriate.
7. Maintains and ensures proper storage of all pool equipment. Places and removes lane lines.
8. Reports accidents and incidents to management. Completes required documentation and paperwork
9. Performs deck teacher duties as needed.
10. Occasionally performs light cleaning duties such as window washing, deck mopping, trash removal etc.
11. Occasionally required to attend in-service training outside of regular working hours.

Education/Experience: High school diploma or GED is preferred. Experience as a certified lifeguard, youth sports instructor/coach, camp counselor, and/or childcare provider required. Two or more years as a swimming instructor required. Swimming experience preferred.

Work Environment: While performing this job, the employee is regularly exposed to heat and humidity. Noise level is usually moderate.

Certificates and Licenses: CPR/First Aid certification required. Shallow water attendant highly recommended.

Swim Instructor Signature: _____ Date: _____

Manager Signature: _____ Date: _____

