Online Registration Troubleshooting

Manor College

March 2016

Message	Possible Problem	What to do…..
The Registrar has not allowed registration for this term at this time	You have not changed the term or have selected the wrong term **OR** The term has not been opened to allow any students to register	Change the term to the term for which you are trying to register---upper left corner of the screen.
The Registrar has not allowed registration for (your level) at this time	Your registration group has not yet been granted access to register	Look at your unoffical transcript in your Portal and check your earned credit hours to find out which group you are in
Registration for this student and term cannot continue because: Student has an active **business hold** that prevents registration **OR** Student has an **enrollment status** that prevents registration	The Business Office has put a hold on your account to prevent registration **OR** The Registrar's Office has put a hold on your account to prevent registration	Contact the Business Office at 215.885.2360 ext. 218 regarding your hold **OR** contact the Registrar's Office at 215.885.2360 ext. 244
Pop-up blocker appears and screen reverts to " Cancel registration"	You need to disable your pop-up blocker(s) or add the student portal to your list of allowed sites.	Try holding down the CTRL key while you click on Registration. **AND/OR** On the menu bar in Internet Explorer, go to the Tools menu and select Pop-up blocker ▶ Pop-up Blocker Settings. In "address of website to allow," enter https://cams.manor.edu/estudent, click the Add button, and close. **AND/OR** Disable your pop-up blockers completely. Instructions on how to disable many common pop-up blockers can be found online. **OR** Register at an on-campus computer in one of Manor's computer labs or the Registrar's Office where the site will not be blocked.
FacAppReq	Approval from the instructor of this course is required	Contact the instructor of this course and have him/her email registrar@manor.edu stating approval. The Registrar will register you for the course
Duplicate course registration is not allowed	You are trying to register for multiple sections of the same course	Pick only one section of the course
Time Conflicts	The courses you have chosen meet at the same time or overlap in time.	Pick another section of one of the classes
You are allowed to take only 18.0 credits	You are attempting to register for more credit hours than you are approved to take	Contact the Associate Dean of Academic Affairs for approval to register for more than 18.0 credit hours. He will email the Registrar who will then increase your allowable credit hours