

# REGISTRATION FORM

Mail or fax to:  
MANOR COLLEGE DENTAL HYGIENE PROGRAM  
ATTENTION: Dr. Joanne Scorpio  
700 FOX CHASE ROAD  
JENKINTOWN, PA 19046

PHONE: 215-885-2360 x285

FAX: 215-885-6084

NAME: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
CITY, STATE: \_\_\_\_\_ Office Phone: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_ Employer: \_\_\_\_\_  
E-MAIL : \_\_\_\_\_ SS#(last 4 digits only): \_\_\_\_\_

**FOUR** sessions: Saturday, March 25 & Sunday, March 26, 2017  
Saturday, April 1 & Sunday, April 2, 2017

8:15 am – 5:45 pm daily  
(lunch on own time)

**DEADLINE: March 15, 2017 CLASS SIZE IS LIMITED!** Registration accepted on first come basis.

Please submit *along with the registration form* a **current, clean** copy of the following:

1) Dental hygiene license, 2) CPR Healthcare Provider card, 3) liability insurance and 4) driver's license.

Note: Registration is NOT complete without the supporting documentation; documents must remain in effect for the duration of the course

**Tuition: \$1275.00** Full payment is expected with registration.

I am paying by: \_\_\_\_\_ Check or Money Order (enclosed and payable to **Manor College**)  
(check one)

\_\_\_\_\_ Credit Card (please fill out required information below)

Please check credit card type: \_\_\_ Visa \_\_\_ Master Card \_\_\_ Discover

Name on card: \_\_\_\_\_ Total Payment: \$ \_\_\_\_\_

Card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Signature: \_\_\_\_\_

After we receive your registration form, payment and supporting documentation, we will mail a receipt and confirmation of enrollment to the address provided on this form. If you do not receive confirmation within seven (7) business days, please call 215-885-2360 x285 or email [jscorpio@manor.edu](mailto:jscorpio@manor.edu)

**Please familiarize yourself with the class policies, textbook requirements and other course details as described in the general information handout BEFORE registering for the course.**

**Refund Policy:** There is **no** refund for withdrawing within 14 (fourteen) days of the first class or for withdrawing after the course begins. Participants may receive a partial refund for withdrawing in writing 2 weeks before the first day of the course. However, participants who withdraw will incur a withdrawal penalty fee resulting in a maximum refund of \$600.00. Manor College reserves the right to cancel the course. If the course is cancelled by Manor College, participants will be issued a 100% refund. Refer to the general information handout for more details.

**\*\*MAKE COPIES OF THIS FORM FOR YOUR RECORDS\*\***